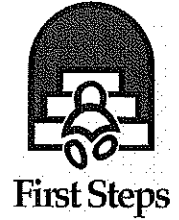


NORTHWEST INDIANA FIRST STEPS

Public Relations & Child Find Committee

March 19th, 2009

Agenda



1. Welcome & Introductions
 2. Review of RFF Outcome Requirements
 3. Brainstorm of activities/ideas
 4. SPOE needs/ideas
 - a. Intake Family Survey review
 - b. Develop Family Survey at Annual
 - c. Data review and establishing need areas and activities
 - d. Brainstorm newsletter ideas and events
 5. Prioritize activities/ideas
 6. Develop meeting date schedule
-

Next Meetings:

Oversight Council – May 6th at 9:00am @ the First Steps office
Public Relations & Child Find - TBD

Lake		45
Referral Sources		
Referral Code	Primary	Secondary Source
0	0	2 Advertising
1	39	15 OFC
2	14	14 EI Program
3	1	4 Education Agency
4	1	2 Head Start
5	14	4 Healthy Families
6	22	21 Hospital Diagnostic Program
8	0	0 Multi Service Mental Health Agency
9	599	85 Parent
12	0	1 Public
14	14	1 Shelter
15	15	3 Social Service Agency
16	15	4 State Operated Facility
17	5	9 WIC
18	2	3 Mental Health Practitioner
19	31	8 Other
20	28	5 Relative
21	6	16 Friend
22	84	6 NICU
24	4	934 Blank
25	371	353 Primary Care Physician
26	24	22 Physician other than Primary
27	227	3 UNHS 2 Failed Screens
29	1	0 UNHS High Risk Congenital Infection
31	13	15 Child Care

LaPorte		46
Referral Sources		
Referral Code	Primary	Secondary Source
0	0	0 Advertising
1	20	1 OFC
2	9	8 EI Program
3	1	0 Education Agency
4	0	1 Head Start
5	4	3 Healthy Families
6	3	2 Hospital Diagnostic Program
8	0	0 Multi Service Mental Health Agency
9	41	6 Parent
12	2	0 Public
13	30	1 Shelter
14	0	0 Shelter
15	2	3 Social Service Agency
16	1	1 State Operated Facility
17	9	1 WIC
18	0	0 Mental Health Practitioner
19	1	0 Other
20	3	0 Relative
21	2	5 Friend
22	40	0 NICU
24	0	202 Blank
25	81	23 Primary Care Physician
26	5	8 Physician other than Primary
27	12	0 UNHS 2 Failed Screens
29	0	0 UNHS High Risk Congenital Infection
31	3	5 Child Care

Jasper Referral Sources		37
Code	Primary	Secondary Source
0	0	0 Advertising
1	6	1 OFC
2	0	8 EI Program
3	2	0 Education Agency
4	0	1 Head Start
5	3	3 Healthy Families
6	0	2 Hospital Diagnostic Program
8	0	0 Multi Service Mental Health Agency
9	28	6 Parent
12	1	0 Public
13	0	1
14	1	0 Shelter
15	2	3 Social Service Agency
16	2	1 State Operated Facility
17	0	1 WIC
18	0	0 Mental Health Practitioner
19	1	0 Other
20	1	0 Relative
21	0	5 Friend
22	2	0 NICU
24	1	202 Blank
25	37	23 Primary Care Physician
26	11	8 Physician other than Primary
27	11	0 UNHS 2 Failed Screens
29	0	0 UNHS High Risk Congenital Infection
31	0	5 Child Care

Porter Referral Sources		64
Code	Primary	Secondary Source
0	0	0 Advertising
1	9	7 OFC
2	3	3 EI Program
3	1	1 Education Agency
4	0	0 Head Start
5	3	2 Healthy Families
6	1	1 Hospital Diagnostic Program
8	0	0 Multi Service Mental Health Agency
9	151	9 Parent
12	0	0 Public
13	24	1
14	0	0 Shelter
15	2	0 Social Service Agency
16	0	0 State Operated Facility
17	2	0 WIC
18	1	0 Mental Health Practitioner
19	7	4 Other
20	10	0 Relative
21	1	2 Friend
22	22	5 NICU
24	1	274 Blank
25	116	89 Primary Care Physician
26	10	9 Physician other than Primary
27	44	1 UNHS 2 Failed Screens
29	0	0 UNHS High Risk Congenital Infection
31	2	2 Child Care

Referral Sources

Referral Source Code	Primary	Secondary	Source
0	0	0	0 Advertising
1	2	0	0 OFC
2	0	0	0 EI Program
3	0	0	0 Education Agency
4	0	0	0 Head Start
5	0	0	0 Healthy Families
6	0	0	0 Hospital Diagnostic Program
8	0	0	0 Multi Service Mental Health Agency
9	19	0	0 Parent
12	0	0	0 Public
13	0	0	0
14	0	0	0 Shelter
15	0	0	0 Social Service Agency
16	0	0	0 State Operated Facility
17	0	0	0 WIC
18	0	0	0 Mental Health Practitioner
19	1	1	1 Other
20	1	1	0 Relative
21	1	1	0 Friend
22	2	2	0 NICU
24	0	0	29 Blank
25	11	11	8 Primary Care Physician
26	1	1	2 Physician other than Primary
27	2	2	0 UNHS 2 Failed Screens
29	0	0	0 UNHS High Risk Congenital Infection
31	0	0	0 Child Care

I. PUBLIC AWARENESS & CHILD FIND

Outcome Statement: Support the awareness and visibility of the First Steps system throughout the cluster to assist in the increased identification and referral of infants and toddlers.

Performance Standards:

1. 1.4% of children served with an IFSP will be under the age of 1 year.
2. The population served will be comparable to the demographics of the cluster.
3. Appropriate and timely referrals are to be made to the SPOE from a variety of community partners.
4. 3.3% of the cluster's infants and toddlers population will be served*.

Performance Measures: Profile reports and First Steps data system reports will be utilized in the measurement of this performance standard.

MINIMUM REQUIREMENTS

1. As directed by the Lead Agency, the cluster will track primary and secondary sources of children eligible and not eligible for the program.
2. Conduct training to local referral sources on eligibility guidelines and referral procedures on a monthly basis.
3. Distribute informational materials and conduct monthly informational activities throughout the cluster that describe the First Steps system. Child care agencies, physicians' offices, social service agencies and community agencies must be contacted on an ongoing basis.
4. Develop and maintain Memoranda of Agreements (MOAs) with referring agencies.
5. Work in collaboration with Child Protective Services (CPS) to ensure referrals for screening of children involved in cases of substantiated abuse/or neglect or who have been exposed to illegal substances.
6. Develop strategic plan to identify requirements for children under age one.

The signatory below attests to the development and implementation of strategies designed to meet the above minimum requirements and implementation of activities identified in the approved activity calendars. [see instructions on previous page]

Clara M. Mann

1/23/09

Signature of Authorized Individual

Date Signed

* These outcomes are APR indicators that the State reports to OSEP.