

<b>Date: 5.7.08</b>	<b>La Porte LPCC</b>
<b>Welcome &amp; Introductions</b>	Present: Angie Merryman, Deb Surface, Patti Higginbotham, Paula Earley, Mira Gasko, Anne Darrah
<b>Review of Meeting Minutes</b>	Minutes were reviewed and accepted with no corrections. Motion to accept: Deb Surface 1 <sup>st</sup> , Patti Higginbotham 2 <sup>nd</sup> .
<b>SPOE Reports/SPOE Needs</b>	Angie reviewed the SPOE report for 4/1/07 to 3/31/08. Average days from referral to IFSP is up 3.2 days from previous year, likely due to trying to schedule for ED team attendance at initial IFSPs. Average age at referral is 14.2 months. Referrals are up 9%, intakes are up 7%, and initial IFSPs are up 25.5%. The percentage of referrals that go to intake is 66.2%, and 68% of intakes result in an initial IFSP. Primary Care Physician remains the highest referral source. Medical Diagnosis as primary eligibility has increased. We are being more consistent with data entering the medical diagnosis as primary eligibility if a qualifying one is provided by the primary care physician. La Porte and Michigan City remain the highest areas for referrals.
<b>Committee Reports/Coordinator's Report</b>	<b>Child Screening:</b> Overall referrals have increased. There has been an increase in referrals from Primary Care Physicians. When Jillian is notified of a new doctor, she sends or takes a packet of FS information to the office. We have also recently participated in health fairs and community events clusterwide. Please notify Jillian of any upcoming events, in-service requests, or of anyone in need of FS information. Angie also noted that there was a short article in the La Porte Herald-Argus regarding a family involved with First Steps, a copy of the article was provided.
	<b>Transition:</b> The transition committees continue to meet. March 1st was the second annual transition event with about 25 families attending. Families with children 24 months and older in FS were invited. We plan to continue this event annually and are also planning on county specific events as well. The MOAs with the LEAs and Head Start are in final draft and are out for signatures, due June 1 <sup>st</sup> . The next La Porte Co. Transition Committee Meeting is scheduled for September 19 <sup>th</sup> @ 8:30am at La Porte High School.
	<b>Provider Relations &amp; Recruitment:</b> Regarding the need for providers, Jillian continues to follow up with providers that go through orientation in an effort to provide support with the enrollment process. Jillian discussed the provider enrollment process and explained that it can be rather time consuming if the packet is not completed correctly. However the new process seems to be better. ED team meetings are being held quarterly to discuss questions and concerns, the last meeting was April 23 <sup>rd</sup> . Information from the recent state meeting and ED Team attendance was discussed. The next meeting will likely take place in July. Angie also noted that Amanda Humphrey will be joining the LPCC. Ms. Humphrey is a parent of a child that went through FS and will begin attending the meetings in August.
<b>New Business</b>	<b>Peer review:</b> The peer review for Cluster A is scheduled for June 26-27 <sup>th</sup> . At that time, initial IFSPs, annual IFSPs, 6 mo. reviews, transition, and LPCC items will be reviewed. Provider audits were also completed; any discrepancies or items that were unclear were submitted to the State for further review.

	<p><b>Ed teams:</b> At the ED Team meeting on April 23<sup>rd</sup>, ED Team attendance cluster wide and by track was reviewed. Five out of the seven tracks did see an increase in attendance at initial IFSPs. La Porte attendance is at 12%, down from previous tracking period which was 25%. The SPOE is still looking at adding ED Team members with referrals going increasing which results in more evaluations. In addition, there is an increase in IFSP meetings scheduled which also affects attendance. ED Team members have been asked to update their availability and provide more consistent schedules. Some subs have been available for the teams as well. Attendance will continue to be tracked. We are also focusing on trying to send out the ED Team Lead with another team member for annual evaluations since the Lead receives all the ongoing information on that child.</p> <p><b>Staff/office updates:</b> We have recently hired 2 service coordinators that will start in June, and my hire an intake coordinator. One service coordinator, Toni Modglin, will be leaving at the end of May. We will have our annual staff picnic on June 13<sup>th</sup> with cluster B.</p> <p><b>CRO Bid:</b> The Central Reimbursement Office processes all enrollment and billing for FS and the contract for the CRO is currently held by EDS until June 09. The contract will likely not renew with EDS, and the State is currently accepting bids for the contract. Although EDS holds the contract until June '09, changes are anticipated sooner.</p> <p><b>Cluster B:</b> During March '08, the State contacted 1<sup>st</sup> Kids to be the fiscal agent for Cluster B for current fiscal year. The change was made quickly and smoothly with the State covering the additional costs of the transition.</p>
<b>Old Business</b>	<p><b>Complaints:</b> Copies of the concerns and complaints for the past quarter were provided. There were 4 from La Porte Co. There were 50 total concerns and/or complaints received cluster wide during the past fiscal year ('07-'08).</p> <p><b>Eligibility:</b> During the past quarter, there were 7 children that scored -1 SD in two areas, and 5 children that scored -1.5 SD in one area. In three of those cases a re-evaluation was recommended. During the past fiscal year, there were 32 children that would have qualified under the previous eligibility criteria and 13 re-evaluations were recommended.</p> <p><b>Cost Participation:</b> One family declined services during the past quarter. Throughout the past fiscal year, 2 families terminated services, 2 families reduced services, and 6 declined services.</p>
<b>Agency Announcements</b>	Next La Porte LPCC meeting is scheduled for August 15 <sup>th</sup> @ 12pm.
<b>Adjourn</b>	Meeting adjourned, motion to adjourn: Paula 1 <sup>st</sup> , Patti 2 <sup>nd</sup> .
<b>Additional Comments</b>	none